

**The Udall Foundation 2013 Native American Congressional Internship
Reference & Evaluation Form**

Please give a copy of this evaluation form to three individuals who will recommend you for the Native American Internship Program. All references must be in a sealed and signed envelope postmarked no later than January 31, 2013.

To be completed by the Reference

Native American Congressional Interns are selected primarily on the basis of their interest in learning about the federal government, their interest in tribal public policy or tribal governance and their desire to support tribal communities.

Successful applicants will also demonstrate strong research and writing skills, high academic achievement, maturity and responsibility, leadership potential, and the ability to work well with others.

Name of Reference		Title	
Tribe/Organization/Institution			
Address			
Address			
City		State	Zip
Phone	Fax	Email	

Please check one or more of the following categories that apply to you:

- Tribal Official/Community Leader:** Official representative of a state or federally recognized tribe, or a representative of an organization serving members of Native American/Alaska Native communities, or grassroots community leader who ideally can attest to the applicant's commitment to serving his/her tribal community.
- Faculty Member:** Faculty member who can attest to applicant's academic achievement.
- Other:** Academic advisor, mentor, or supervisor who can attest to applicant's personal characteristics.

Date	Reference's Signature
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PART 1 is a written reference letter that should accompany this form. Your letter of reference and your evaluation of this applicant will be weighted heavily in the selection process. In your letter of reference, please discuss the applicant's suitability for the Native American Congressional Internship Program:

- Address the applicant's values, interests, goals, and/or ambitions that demonstrate interest in tribal public policy or tribal governance, and commitment to tribal communities and/or Indian Country.
- Discuss the candidate's intelligence, academic performance, analytical, research and writing abilities, and other characteristics;
- Give examples of the applicant's leadership, community involvement and participation in Native American cultural events, tribal community activities, or tribal government;
- Describe a significant contribution that the applicant has made to his or her tribal community, or to Indian Country;
- Address the candidate's personal characteristics (confidence, maturity, poise, motivation and so forth) that you feel would contribute to the applicant's success as a Udall Intern.

PART 2 is your evaluation of the applicant's skills and characteristics. Please take some time to read each carefully before you circle/check your response. Please rate the applicant using the following criteria on a scale of 1 to 5 where 0=Unable to evaluate, 1=Poor, 3=Average and 5=Exceptional.

FLEXIBLE IN NEW SITUATIONS	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	COMMITTED TO THEIR COMMUNITY	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
SELF-MOTIVATED	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	WORKS WELL UNDER PRESSURE	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
ORGANIZED	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	WRITES AND SPEAKS EFFECTIVELY	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
MATURE EMOTIONALLY	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	ENTHUSIASTIC ABOUT LEARNING	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
MATURE PROFESSIONALLY	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	WORKS WELL WITH A TEAM	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5

The form and the reference letter may be included in the application packet, in a sealed envelope and signed across the back flap, or mailed separately to: The Udall Foundation, Native American Congressional Internship Program, 130 South Scott Avenue, Tucson, AZ 85701-1922. If you have any questions or would like more information about this program, please contact Teresa Bravo at 520-901-8561 or email bravo@udall.gov. Further information can be found on our website at www.udall.gov.